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Division of Équipe PGB Team Canada Inc.
VG & PARTNERS Affiliate

Employer Intake Form

Foreign Worker Recruitment Services

Employer & Contact Information	Input
Company Legal Name	
Operating Name (if different)	
CRA Business Number	
Business Website	
Date Business Established	
Business Size	
Primary Business Activities	
Primary Contact Name	
Title/Position	
Email Address	
Phone Number	

Job & Recruitment Details		Input
1	Job Title	
2	NOC Code (if known)	
3	Number of Positions Available	
4	Job Type	Full-time Part-time Seasonal Contract
5	Start Date	
6	Job Location (City & Province)	
7	Job Duties & Responsibilities	
8	Required Education & Certifications	
9	Required Experience (years/skills)	
10	Wage/Salary Offered	
11	Benefits Provided (if any)	
12	Have you advertised this position in Canada?	Yes No
13	If yes, please provide details (where/when):	

Immigration Pathway & Compliance		Input
1	Do you require assistance with:	Labour Market Impact Assessment (LMIA) LMIA-Exempt Work Permit (e.g., IMP, IEC, Free Trade Agreement) Unsure – please advise on best option
2	Are you registered with the IRCC Employer Portal?	Yes No Unsure
3	Have you hired foreign workers before?	Yes No
4	Are you aware of employer responsibilities under immigration law?	Yes No Need more information

Additional Services Requested		Input
1	Would you like assistance with:	LMIA application process Work permit support Worker settlement (housing, banking, SIN registration) Cultural orientation for workers Transportation coordination Renewal or Permanent Residence transition planning
2	How many foreign workers are you planning to hire in the next 12 months?	
3	Timeline for hiring:	Immediately 1–3 months 3–6 months Other

Final Comments & Additional Information

Please provide any other relevant information that will help us support your recruitment needs:

Once submitted, our team will review your intake and follow up within 1–2 business days to discuss next steps.